



QAA PROCEDURES (QAA-1)

333 North Rancho Drive, Las Vegas NV 89106-3703

Phone: (702) 229-6251 Fax: (702) 382-1240

Special inspections shall be provided during construction on the types of work listed under Section 1704 of the 2012 International Building Code.

1. The Engineer or Architect of Record shall identify the need for quality inspection services and specify the types of QA inspections required in the construction documents and complete, wet stamp, date, and originally scope of Quality Assurance QAA-6, when required. All special inspections shall be in conformance with Chapter 17. The Civil/ Structural Engineer of record shall specify on the project plans and specifications the scope of work where special inspections shall be performed in accordance with Chapter 17.
2. The owner or owner's representative (NOT THE CONTRACTOR) is responsible for obtaining and funding special inspection services by contract with Clark County Department of Building and Fire Prevention Bureau approved special inspection agency included on the current International Accreditation Services list.
3. The owner or owner's representative and/or the permit applicant, shall, prior to permit issuance, submit to the Department of Building and Safety the following items:
 - Special Inspection scope of work completed and signed by the engineer of record. The Structural Plans Examiner will complete the special inspection scope of work form.
 - City of Las Vegas Special Inspection Agreement QAA-3 completed, signed, and dated by the Owner, the approved QA Agency and the General Contractor or their authorized representatives.
4. **Some items noted in the project's scope of work, and are to be inspected by City of Las Vegas inspectors. Call 702-229-6914 to schedule these inspections. An inspection hold will be in place until a Final Inspection Report is submitted and reviewed for compliance or City of Las Vegas has completed the 155 inspection and/ or 160 inspections. Special inspection fees apply at three hundred seventeen dollars (\$317.00) per dispatch scheduled inspections with two (2) hours minimum for 155 inspection and one hundred sixty dollars (\$160.00) per hour for dispatch scheduled 160 inspections with one (1) hour minimum.**

5. General Requirements:

- Unless otherwise approved by the Building Official, only the companies that are accredited by the Clark County Department of Building and Fire Prevention Bureau shall be approved for any projects within the City of Las Vegas.
- All non-complying items that are not resolved in a timely manner shall be reported immediately to the City of Las Vegas Inspection Supervisors, contact:
Duane Feuerhammer (702-303-2294) or Rick O'Brien (702-303-2292).
- Final report shall be reviewed, wet stamped, dated, and originally signed by the principal of the agency who is a Nevada Licensed Professional Civil and/or Structural Engineer. The reports are to be submitted to the area inspection supervisors located at 333 N. Rancho Dr., 2nd Floor, Las Vegas, NV 89106. Review fee is \$176 per hour.
- The certificate of occupancy or certificate of completion will not be issued until this final report is approved.
- Material testing and non-destructive / destructive testing shall be by an approved testing agency.

6. Use of Sub-consultants:

- No individual sub consultant is allowed. Sub-consultants are required to be approved by Clark County Department of Building and Fire Prevention Bureau.
- The prime agency shall perform over 50% of the work on a project where a sub-consultant is to be used.
- The prime agency may use only one sub consultant per project.
- The prime agency and the sub consultant will sign the City of Las Vegas form QAA-3 (QA Agreement) and will define the scope of work of each agency.
- The prime agency will accept full responsibility for the work, actions and performance of the sub consultant on the project.

7. Change of Special Inspection Agency during Construction

- Fill out and sign the City of Las Vegas document QAA-3, Quality Assurance Agreement, and submit to the permit technician as a revision to the original permit.